MI PROFESSIONAL BULLETIN

General Submission Guidelines

The Mission.

The U.S. Army Intelligence Center of Excellence (USAICoE) publishes the Military Intelligence Professional Bulletin (MIPB) to keep intelligence professionals informed of current and emerging developments within the field of military intelligence and to provide an open forum in which ideas, concepts, tactics, techniques, and procedures, problems and solutions, and other relevant information, can be exchanged and discussed for the purpose of professional development.

The Policy:

✦ MIPB cannot guarantee to publish all submitted articles.

✦ MIPB will edit articles and put them in a style and format appropriate for MIPB. From time to time, we may contact authors during the editing process to ensure a quality product. Please inform us of any changes to contact information.

✦ All submissions become property of MIPB and may be released to other government agencies or nonprofit organizations for reprint upon request.

✦ MIPB reserves the right to publish a disclaimer, editor's note, and/or sidebar with articles.

Topic Selection:

✦ Our goals are to spark discussion and add to the professional knowledge of the MI Corps and the intelligence community.

✦ Articles about current operations, TTPs, or equipment and training are always welcome as are lessons learned, problems and solutions, and short "quick tips" on better employment of equipment and personnel.

✦ Explain how your unit has broken new ground, give helpful advice on a specific topic, or discuss how innovative technology will change the way we operate.

Basic Guidelines:

✦ Articles should be between 1,000 and 3,000 words, double-spaced with normal margins, and without embedded graphics. However, this is not a strict rule. The MIPB staff is willing to discuss exceptions.

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- ✦ Please do not submit an article to MIPB while it is under consideration for publication elsewhere; nor should articles be submitted to MIPB that have been previously published by another publication or that are already available on the internet.
- ✦ Please do not include any personally identifiable information in your article or biography.

What We Need from You:

- ✦ A cover letter or email with your work or home email, telephone number, and a comment stating your desire to have your article published.
- ✦ A release signed by your unit's information security officer stating that your article and any accompanying graphics and photos are unclassified, not sensitive, and releasable in the public domain. See the document, Security Review of Article Submissions, for more information.
- ✦ Compliance with your unit/organization/agency and/or installation requirements on the pre-publication release of articles for professional journals. For example, many units/agencies require a pre-publication release from the Public Affairs Office.
- ✦ Article in Microsoft Word format; do not use special document templates.
- ✦ Pictures, graphics, crests, or logos relevant to your topic. Include complete captions (the 5 Ws), and photographer credits. **Please do not send copyrighted images. Do not embed graphics or photos within the article. Send them as separate files such as .tif or .jpg.** Photos must be at least 300 dpi. If relevant, note where graphics and photos should appear in the article. PowerPoint **(not in .tif/.jpg format)** is acceptable for graphs, figures, etc.
- ✦ The full name of each author in the byline and a short biography for each. Biographies should include authors' current duty assignment, related assignments, relevant civilian education and degrees, and any other special qualifications.

Contact Information

Send articles and graphics to usarmy.huachuca.icoe.mbx.mipb@army.mil. For any questions, email us at the above address.